## FAQs ON CERTIFICATE COURSE ON GST

### 1. Who can register in the Certificate Course on GST?

**Ans.** A member having active membership can register for the Certificate Course on GST.

# 2. Can a member who does not have membership number, register for the Certificate Course on GST?

**Ans.** No, since the registration process is through Digital Learning Hub of ICAI which can be accessed only through the membership number of a member.

### 3. Whether a non-CA can enrol for Certificate Course on GST?

**Ans.** No, only Chartered Accountants can enrol for the Certificate Course on GST i.e., only members of the Institute can enrol for the course.

#### 4. What is the fee for Certificate Course on GST?

Ans. The fee for Certificate Course on GST is as follows: -

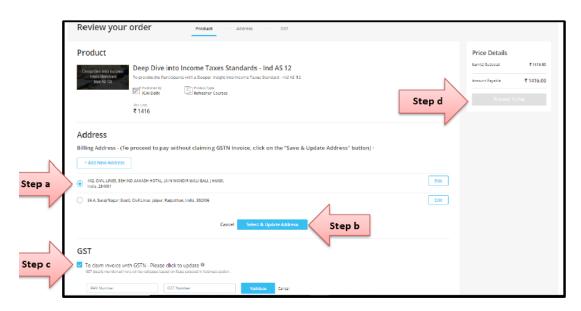
S. No	Place	Amount (in Rs.)
1.	Delhi, Mumbai, Chennai, Kolkata, Hyderabad, Bangalore, Pune, Ahmedabad, Jaipur	14,000/-
2.	Other Cities	12,600/-

### 5. How can a member register for the Certificate Course on GST?

**Ans.** The member should follow the below-mentioned steps for registering in the Certificate Course on GST:

- 1. To enrol for a course on the Digital Learning Hub, the member will open the <a href="https://learning.icai.org/iDH/icai/">https://learning.icai.org/iDH/icai/</a> URL
- 2. Member should click on the catalogue option to see the various products available.
- 3. After searching for the desired product, the member will then click on the "Buy Now" option to purchase the product(s).
- 4. Member should enter his/her SSP credentials to be able to enrol for the course(s).
- 5. Member can view the product details and click on the "Proceed to Pay" button to proceed for the payment.

6. On clicking "Proceed to Pay", the member will be taken to the following screen, for which the member needs to follow the below given steps to complete the payment process:



**Step a:** Select his desired billing address.

**Step b:** Click on the "Select & Update Address" button.

**Step c:** If the member desires to claim the GST credit, he may click on the check box and fill the GST & PAN details and click on the validate button. If member does not wish to claim credit of GST, then the check box be left un-checked and he should proceed for payment.

**Step d:** Click on "Proceed to Pay". ("Proceed to Pay" will get activated after Step b and Step c have been completed)

- 7. Members can complete the payment process by selecting any one of the modes of payment.
- 6. Is there any offline mode of payment available for registering in the Certificate Course on GST?

**Ans.** No offline mode of payment is available for registering in the Certificate Course on GST. A member must register and make online payment only at Digital Learning Hub of ICAI.

7. If a member has registered for the Certificate Course on GST and has made the payment but the status of payment is showing incomplete, what is to be done in this case?

**Ans.** The member should share the screenshot of the message along with his name, membership number and payment details at <a href="mailto:gst@icai.in">gst@icai.in</a>.

### 8. What would be the status of registration in case of incomplete payment?

**Ans.** The participant would be deemed as non-registered in the batch as registration will be completed only after making necessary payment.

# 9. Which internet browser is suitable for registering in the Certificate Course on GST?

**Ans.** Google chrome is the best browser for registration.

# 10. How will a member come to know about the launch of Certificate Course on GST at a particular location?

Ans. The member needs to visit <u>Digital Learning Hub</u> and search the product "Certificate Course on GST". Alternatively, the member may visit the website of the GST & Indirect Tax Committee <a href="https://idtc.icai.org/">https://idtc.icai.org/</a> and check the "Upcoming Events". Further, the Committee also sends mass mails whenever any new batch of Certificate Course on GST is announced.

# 11. How many CPE hours will be granted on attending the Certificate Course on GST?

**Ans.** 25 Structured CPE hours will be granted on attending the Certificate Course on GST and 5 structured CPE hours after passing the Assessment Test. No CPE hours would be provided if the participant does not attend minimum 80% of the sessions.

# 12. Will any material be provided and if so, whether it will be charged separately?

**Ans.** Yes, the Background Material on GST will be provided to each participant and no additional payment is required for the same.

## 13. When are the sessions of the Certificate Course on GST held?

**Ans.** The Certificate Course on GST may be scheduled on weekdays and/or weekends from 10:00 AM to 5:30 PM. The hosting branch/ region decides the schedule and the same is informed to the participants.

## 14. What is the minimum & maximum batch size of Certificate Course on GST?

**Ans.** The minimum & maximum batch size of Certificate Course on GST is 30 and 75 participants respectively subject to capacity of the venue at the course location.

# 15. What is the minimum attendance requirement for appearing in the Assessment Test for Certificate Course on GST?

**Ans.** At least 80% attendance in sessions is required to be eligible to appear in the Assessment Test for Certificate Course on GST.

## 16. Is Assessment Test for Certificate Course on GST subjective or objective?

**Ans.** Presently, only objective questions are included in the Assessment Test for Certificate Course on GST. However, the Committee reserves the right to change the pattern of the questions.

#### 17. When will the Assessment Test for Certificate Couse on GST be conducted?

**Ans.** Assessment Test for Certificate Couse on GST is conducted usually at an interval of 6 months. The date for the Assessment Test is communicated to the participant at his/her registered email id.